
MINUTES OF THE REGULAR COUNCIL MEETING OF JUNE 24, 2025

Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

PRESENT: Reeve Gerry Ritz
 Division 1 Councillor Jim Range
 Division 2 Councillor Gordon Spencer
 Division 3 Councillor Rob Blais
 Division 4 Councillor Ken Hergott
 Division 5 Councillor Lane Nedelec
 Division 6 Councillor Victor Hamm
 Chief Administrative Officer Shiloh Bronken

DELEGATIONS: 9:15 a.m. Kerry Robertson, Municipal Foreman
 10:30 a.m. Paige Hundt, Municipal Planner
 11:00 a.m. Daniel and Marciele Simard, Ratepayers
 11:30 a.m. Robert Mitchell, Ratepayer

CALL TO ORDER: Reeve Gerry Ritz called the meeting to order at 9:00 a.m.

Division 1 Councillor Jim Range declared a Conflict of Interest with Agenda item 8)(c).

Division 3 Councillor Rob Blais declared a Conflict of Interest with Agenda item 8)(h).

AGENDA

0407 – 25 RANGE That the June 24, 2025 agenda be accepted for reference with the following additions:
 - 8)(n) Agricultural Producers Association of Saskatchewan and
 - 8)(o) Brightsand Lake Regional Park.

CARRIED

MINUTES

0408 – 25 SPENCER That the June 10, 2025 meeting minutes be approved as circulated.

CARRIED

BYLAW 2025-14 TO PROVIDE FOR FIRE PREVENTION, MANAGEMENT, AND CONTROL

0409 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 completes third reading, with adoption, of Bylaw 2025-14 to Provide for Fire Prevention, Management, and Control at the June 24, 2025 regular meeting.

CARRIED

Kerry Robertson, Municipal Foreman joined the meeting at 9:12 a.m.

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HJR ASPHALT REQUEST FOR HAULING WEIGHTS CONSIDERATION

- 0410 – 25 SPENCER** That the Rural Municipality of Mervin No. 499, will consider primary, subject to the additional conditions:
- Gravel shall be applied to the haul route prior to dust suppression;
 - A dust suppression product shall be applied prior to the commencement of the haul;
 - An alternate route for empty haul units shall be utilized as designated by the RM;
 - A reduced speed limit of 60 km/hr. shall be in effect for all haul units for the duration of the agreement; and
 - A 10% increase shall be applied to the regular maintenance agreement rate to account for the consideration of hauling primary weights rather than secondary rates.

CARRIED

MUNICIPAL FOREMAN TIME OFF REQUEST

- 0411 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 approves the holiday time off request of Kerry Robertson, Municipal Foreman beginning July 28 through August 8, 2025.

CARRIED

SERVICE TRUCK TENDER – RM499-2025-04(A)

- 0412 – 25 RANGE** That the Rural Municipality of Mervin No. 499 awards the Service Truck Tender – RM499-2025-04(A) to Mann Northway in Prince Albert for a 2025 GMC Sierra 3500 SLE Crew Cab for \$76,354.00 plus applicable taxes.

CARRIED

PUBLIC WORKS REPORT

- 0413 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson as discussed.

CARRIED

Kerry Robertson, Municipal Foreman left the meeting at 10:27 a.m.

Municipal Planner, Paige Hundt joined the meeting at 10:28 a.m.

PUBLIC HEARING

- 0414 – 25 RITZ** That the Rural Municipality of Mervin No. 499 recess the June 24, 2025 regular meeting at 10:30 a.m. to move into a Public Hearing.

CARRIED

RECONVENE REGULAR MEETING

- 0415 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 resumes the open session of the June 24, 2025 Council Meeting at 10:50 a.m.

CARRIED

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DISCRETIONARY USE PERMIT FOR TEMPORARY RV AS PRINCIPAL USE

- 0416 – 25 HAMM** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for the following:
- #250029-028 Lot 10, Block 1, Plan No. 80B09908 DMWL;
 - #250029-029 Lot 5, Block 2, Plan No. 80B09908 DMWL;
 - #250029-030 Lot 4, Block 2, Plan No. 80B09908 DMWL; and
 - #250030-007 Lot 10, Block 9, Plan 102010206 EVBS.

CARRIED

LEXTERRA LAND – EXISTING APPROACH / DEVELOPMENT PERMITS

- 0417 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the Existing Approach / Development Permits submitted by Lexterra Land on behalf of their client, Cenovus Energy Inc., with consideration that any approach construction adheres to the RM policies and any damages to be repaired at the expense of the applicant, for the following locations:
- File: 25-00160 – NW 23-53-21-W3;
 - File: 25-00381 – NE 28-53-21-W3; and
 - File: 25-00382 – NE 28-53-21-W3.

CARRIED

DEVELOPMENT APPEALS BOARD DECISION - #01-2025

- 0418 – 25 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the Development Appeals Board Decision for appeal #01-2025 dated June 9, 2025.

CARRIED

AQUATIC HABITAT PROTECTION PERMIT – MUNICIPAL RESERVE IN KOPPS KOVE, TURTLE LAKE

- 0419 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 is not in support of the Aquatic Habitat Protection Permit for Municipal Reserve at Kopps Kove, Turtle Lake as there may be adverse effects to the proposed work that would place adjacent properties at risk and the maintenance of the vegetation is significant. Furthermore, that the response is provided to Water Security Agency.

CARRIED

Daniel and Marciele Simard joined the meeting at 11:00 a.m.

Ratepayers Daniel and Marciele Simard left the meeting at 11:15 a.m.

PARCEL A, PLAN 101685045 – SE 22-52-19-W3

- 0420 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 TABLES the discussion related to correspondence sent to property owners of Parcel A, Plan 101685045 – DE 22-52-19-W3 until such time as the current project of Official Community Plan and Zoning Bylaw rewrite is completed.

CARRIED

Division 2 Councillor Gordon Spencer left the meeting at 11:30 a.m. Quorum maintained.

Ratepayer Robert Mitchell joined the meeting via telephone at 11:33 a.m.

Robert Mitchell left the meeting at 11:41 a.m.

PARCEL B, PLAN 102011926 – ORGANIZED HAMLET OF SUNSET VIEW BEACH

- 0421 – 25 HAMM** That the Rural Municipality of Mervin No. 499 TABLES this matter to a future regular meeting of Council.

CARRIED

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MUNICIPAL PLANNER SUMMARY AND UPDATE REPORT

0422 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 accepts the report and discussion of the Municipal Planner Summary and Update as circulated.

CARRIED

RECESS

0423 – 25 BLAIS That the Rural Municipality of Mervin No. 499 recess the June 24, 2025 meeting at 12:05 p.m.

CARRIED

RECONVENE MEETING

0424 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 reconvenes the June 24, 2025 meeting at 12:40 p.m.

CARRIED

BYLAW 2025-16 EXTENSION OF TIME BYLAW FOR FINANCIAL STATEMENTS

0425 – 25 RANGE That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-16 for the Extension of Time Bylaw for the 2024 Financial Statement at the June 24, 2025 regular meeting.

CARRIED

0426 – 25 HAMM That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2025-16 for the Extension of Time Bylaw for the 2024 Financial Statement at the June 24, 2025 regular meeting.

CARRIED

0427 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 approves the consideration of three readings of Bylaw 2025-16 for the Extension of Time Bylaw of the 2024 Financial Statement at the June 24, 2025 regular meeting.

UNANIMOUSLY CARRIED

0428 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2025-16 for the Extension of Time Bylaw for the 2024 Financial Statement at the June 24, 2025 regular meeting.

CARRIED

SASKATCHEWAN ECONOMIC DEVELOPMENT ALLIANCE 2025 SUMMIT

0429 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 approves the registration of Division 3 Councillor Rob Blais and Division 6 Councillor Victor Hamm to represent the RM at the 2025 SEDA Summit in Saskatoon on November 4-5, 2025. Furthermore, that should an opportunity become available for a one-day registration, so that Municipal Planner Paige Hundt be registered to attend.

CARRIED

Division 1 Councillor Jim Range recused himself from the meeting at 12:43 p.m.

TURTLEFORD AND DISTRICT CO-OP FIBRE OPTIC REQUEST

0430 – 25 NEDELEC That the Rural Municipality of Mervin No. 499 declines the opportunity to opt-into a fibre optic installation with Turtleford and District Co-op adjacent to Highway 26.

CARRIED

Division 1 Councillor Jim Range returned to the meeting at 12:45 p.m.

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CLOVER LAKE PUBLIC UTILITY BOARD

0431 – 25 BLAIS That the Rural Municipality of Mervin No. 499 acknowledges the receipt of the June 9, 2025 Meeting Minutes and accepts the 2024 Financial Statement as submitted by the Clover Lake Public Utility Board.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN DR. HOUSE – 318 AND 320 POPLAR CRESCENT

0432 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 requests that a Building Condition Assessment be completed for the properties at 318 and 320 Poplar Crescent.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION – 2024 FINANCIAL STATEMENT

0433 – 25 HAMM That the Rural Municipality of Mervin No. 499 accepts and approves the 2024 Financial Statement as presented by BDO Canada LLP for the Town of Turtleford and RM of Mervin Fire Association.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION – 2025 BUDGET

0434 – 25 BLAIS That the Rural Municipality of Mervin No. 499 approves the 2025 Budget as presented by Fire Chief Brent Edwards for the Town of Turtleford and RM of Mervin.

CARRIED

TOWN OF TURTLEFORD AND RM OF MERVIN FIRE ASSOCIATION

0435 – 25 RITZ That the Rural Municipality of Mervin No. 499 supports engagement to explore future opportunities for the Town of Turtleford and RM of Mervin Fire Association.

CARRIED

BRIGHTSAND LAKE REGIONAL PARK – TREATY SIX FLAG RAISING CEREMONY

0436 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges receipt of the invitation from Park Manager Kim Gardner to attend the Treaty Six Flag Raising Ceremony at Brightsand Lake Regional Park on Saturday, June 28, 2025 at 8:00 a.m.

CARRIED

Division 3 Councillor Rob Blais declared a conflict and recused himself from the meeting at 1:13 p.m.

SPECIAL OCCASION PERMIT

0437 – 25 RANGE That the Rural Municipality of Mervin No. 499 acknowledges presentation of an approved Special Occasion Permit for August 23, 2025 from 5:00 p.m. until 2:00 a.m. on August 24, 2025 for a Wedding event at the Livelong Hall – 1532 Main Street, Livelong, SK.

CARRIED

Division 3 Councillor Rob Blais returned to the meeting at 1:15 p.m.

SARM DIVISION 6 DINNER

0438 – 25 HERGOTT That the Rural Municipality of Mervin No. 499 supports Reeve Gerry Ritz and Chief Administrative Officer to attend the SARM Division 6 Dinner being held at Jackfish Lodge on July 16, 2025.

CARRIED

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NORTHWEST COMMUNITY SAFETY SERVICES INC – FACILITY MAINTENANCE

- 0439 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the quote from Harges Fencing to install a 16' Cantilever gate with a 4' man gate at the Protective Services Building located at 28855 Highway 26 at a cost of \$20,120.00 plus applicable taxes. Furthermore, that the installation of the gate operating system will require electrical supply at an additional cost.
- CARRIED**

NORTHWEST COMMUNITY SAFETY SERVICES INC – SERVICE AGREEMENT

- 0440 – 25 RANGE** That the Rural Municipality of Mervin No. 499 approves entering into a Community Safety Services Agreement with Northwest Community Safety Services Inc. effective July 1, 2025. Furthermore, that Reeve Gerry Ritz and Chief Administrative Officer Shiloh Bronken to execute the agreement.
- CARRIED**

NORTH SASKATCHEWAN RIVER MUNICIPAL HEALTH HOLDINGS – 2024 FINANCIAL STATEMENT

- 0441 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges and accepts the 2024 Financial Statement as prepared by BDO Canada LLP for North Saskatchewan River Municipal Health Holdings.
- CARRIED**

ORGANIZED HAMLET OF SOUTH BAY, TURTLE LAKE – TURTLE LAKE WATERSHED INC.

- 0442 – 25 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges the email correspondence received from the Organized Hamlet Board of South Bay, Turtle Lake dated Friday, June 20, 2025.
- CARRIED**

HAMLET BOARD ANNUAL GENERAL MEETING MINUTES

- 0443 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Annual General Meeting minute submissions as provided by the Hamlet Boards as follows:
- ORGANIZED
- Parkland Beach, Turtle Lake: June 8, 2025; and
 - Livelong: June 10, 2025
- UNORGANIZED
- Aspen Cove, Turtle Lake: June 7, 2025; and
 - Sunny Acres, Brightsand Lake: May 18, 2025.
- CARRIED**

HAMLET BOARD MEETING MINUTES

- 0444 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Hamlet minute submissions provided by the Hamlet Boards as follows:
- ORGANIZED
- Parkland Beach, Turtle Lake: June 8, 2025.
- CARRIED**

HAMLET BOARD 2024-2025 ACTIVITY REPORT

- 0445 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Hamlet Activities Report provided by the Hamlet Boards as follows:
- ORGANIZED
- Evergreen Acres, Turtle Lake.
- CARRIED**

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HAMLET AGREEMENTS

- 0446 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves and authorizes the Reeve and Chief Administrative Officer to sign the Agreements with the following Organized Hamlets:
- Parkland Beach, Turtle Lake; and
 - Mowery Beach, Brightsand Lake.

CARRIED

CONTRACT SERVICE AGREEMENTS

- 0447 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 supports and authorizes the Reeve and Chief Administrative Officer to sign the Contract Service Agreements, as recommended and submitted by the respective Hamlet Boards, as summarized, attached to, and forming part of these minutes.

CARRIED

CORRESPONDENCE OF JUNE 24, 2025

- 0448 – 25 BLAIS** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the June 24, 2025 regular meeting.

CARRIED

ACCOUNTS FOR PAYMENT AS OF JUNE 24, 2025

- 0449 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27144 to cheque #27184 (\$652,782.97), manual cheque #1357-Man to #1368-Man (\$56,033.60), and payroll (\$44,312.59), totaling \$753,129.16 for payment.

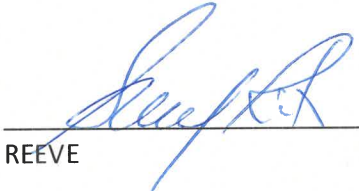
CARRIED

ADJOURNMENT

- 0450 – 25 RANGE** That the June 24, 2025 meeting be adjourned at 2:30 p.m.

CARRIED


CHIEF ADMINISTRATIVE OFFICER


REEVE